First Meeting: 2021-22

Proceedings & Resolutions of the Meeting of the IQAC Cachar College, Silchar with all Teaching & Non-teaching Staff held on 06/09/2021 (Monday) at 1:00 P.M. in the Smart Class Room to discuss matters related to NAAC Peer Team Visit

Members Present:

Total No.: 78 (Including Teaching & Non-teaching staff)

(List enclosed)

The meeting started with the speech of Principal & Chairman, IQAC, who welcomed all members of Teaching & Non-teaching Staff. Then, he requested Dr. Apurba Chakraborty, IQAC Coordinator to initiate the discussion. Dr. Chakraborty first informed the members regarding the Status of SSR submission & DVV process. He, then, placed the matter of formation of various Cells and Committees in view of NAAC Peer Team Visit. This matter was discussed thoroughly by the members and accordingly, the following resolutions were adopted.

- 1. The Principal be requested to constitute various Cells in consultation with IQAC Coordinator as early as possible & Notify the same for the information of the members.
- 2. The meeting suggested for the constitution of the following cells with a view to making the PTV process smooth. These Cells include viz., i)Reception Cell, ii) Refreshment Cell, iii) Transportation Cell, iv) Cultural Cell, v) Venue Arrangement Cell, vi) Student Orientation Cell, vii) Alumni Meet Organisation Cell, viii) Guardians Meet Organisation Cell, & ix) Cleanliness and Hygiene Cell.
- 3. The Heads of various Departments be requested to place their respective requirements of funds for Departmental infrastructure augmentation in view of Peer Team Visit.

The meeting concluded with thanks to and from the Chair.

Sd/-(Dr. Siddhartha Sankar Nath) Principal Cachar College, Silchar Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar

Second Meeting: 2021-22

Proceedings & Resolutions of the Meeting of the IQAC Cachar College, Silchar with all Teaching & Non-teaching Staff held on 23/10/2021 (Saturday) at 1:00 P.M. in the Smart Class Room to discuss matters related to NAAC Peer Team Visit scheduled on 9 & 10 November, 2021.

Members Present:

Total No.: 61 (Including Teaching & Non-teaching staff)

(List enclosed)

The meeting started with the speech of Principal & Chairman, IQAC, who welcomed all members of Teaching & Non-teaching Staff. He announced formally the date of NAAC Peer Team Visit to the College for the 2nd Cycle of Assessment which had been fixed as 9 & 10 November, 2021. Then, he congratulated Dr. Apurba Chakraborty, IQAC Coordinator for the same and requested to initiate further discussion on the final step of A & A process.

All the members of both Teaching & Non-teaching Staff expressed their happiness after hearing this news and congratulated both Principal & IQAC Coordinator for this achievement.

Dr. Chakraborty first informed & thanked the members to help the College to achieve this target of Peer Team Visit after 17 years. He, then, requested the Conveners of various Cells constituted for the purpose to express their views and suggestions regarding smooth conduct of visit of NAAC Peer Team. Accordingly, The Conveners of the various Cells expressed their personal views and suggestions. This matter was discussed thoroughly by the members and accordingly, the following resolutions were adopted.

- 1. The Principal be requested to include the Grade-IV Staff of the College, in consultation with IQAC Coordinator, to each of the nine different Cells constituted for the NAAC PTV.
- 2. The Conveners of various Cells be requested to accelerate the final preparation for PTV of their respective cells in consultation with Coordinator, IQAC.
- 3. The Conveners be requested to prepare & place the Budget for functioning of respective Cell to IQAC for further consideration and discussion.
- 4. The Principal be requested to release the required amount of fund for completion of final facelift of the College as well as Women's Hostel Campus.
- 5. Dr. Joyobrato Nath, Assistant Professor, Zoology be included as a member in the IQAC Committee.

The meeting concluded with thanks to and from the Chair.

Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar Sd/-(Dr. Siddhartha Sankar Nath) Principal Cachar College, Silchar

Third Meeting: 2021-22

Proceedings & Resolutions of the Meeting of the IQAC Cachar College, Silchar with all Teaching & Non-teaching Staff held on 04/11/2021 (Thursday) at 11:00 A.M. in the Conference Hall to discuss overall preparedness and Progress for NAAC Peer Team Visit scheduled on 9 & 10 November, 2021.

Members Present:

Internal Members:

- 1. Prof. Siddhartha Sankar Nath- Principal & Chairman, IQAC
- 2. Dr. Apurba Chakraborty- Coordinator, IQAC
- 3. Dr. Nitu Debnath- Joint Coordinator, IQAC
- 4. Dr. Avinoy paul-Joint Coordinator, IQAC
- 5. Dr. Biswajit Purkayastha, Member
- 6. Dr. Sumita Ghosh, Member
- 7. Dr. Paramita Das-Member
- 8. Dr. Bahnisikha Dev Roy-Member
- 9. Dr. Padmashree Chakraborty-Member

External Members:

- 1. Prof. Alok Sen, Member
- 2. CA Ravi Patwa, Member

At the very outset, the Principal, Dr. Siddhartha Sankar Nath in his speech welcomed all the Internal and External Members of IQAC in the important meeting. He expressed special thanks to the External Members and requested them to put forward their views & suggestions in order to complete the A & A process in a smooth manner.

Dr. Apurba Chakraborty, Coordinator, IQAC appraised the External as well as Internal members present about the latest position of IQAC in the matter of A & A of Cachar College. He urged the External members to remain present during the PTV scheduled on 9 & 10 November, 2021.

The External Members Prof. Alok Sen & Sri Ravi Patwa unequivocally congratulated the College Authority for achieving this present status of A & A of the College after 17 years. They conveyed thanks to Principal & IQAC Coordinator for inviting them as External Members and to witness the progress of the institution.

The meeting concluded with thanks to and from the Chair.

Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar Sd/-(Dr. Siddhartha Sankar Nath) Principal Cachar College, Silchar

Fourth Meeting: 2021-22

Proceedings & Resolutions of the Meeting of the IQAC Cachar College, Silchar with all Teaching & Non-teaching Staff held on 06/11/2021 (Saturday) at 12:00 Noon in the Smart Class Room to discuss overall preparedness and Progress for NAAC Peer Team Visit scheduled on 9 & 10 November, 2021.

Members present:

Total No. 70 (Including Teaching & Non-teaching staff)

(Enclosed list of 70 Members)

The meeting began with the Presidential speech of Dr. Siddhartha Sankar Nath, Principal of the College. The Principal narrated the purpose of the meeting to all the members of Teaching and Non-teaching Staff present in the meeting. He then requested Dr. Apurba Chakraborty, IQAC Coordinator to highlight the progress of NAAC Peer Team Visit scheduled on 9 & 10 November, 2021.

Dr. Chakraborty informed the members regarding the PTV-related works which have been already completed till date & sought all cooperation & help from the members of Teaching & Non-teaching staff during the significant event of PTV.

After that the Conveners of various Committees & Cells informed about the progress of work of respective Committees & Cells constituted in view of PTV. The Principal & IQAC Coordinator expressed thanks to the Conveners and Members of the Cells for the update and requested all to complete the remaining tasks as soon as possible.

The meeting ended with thanks to and from the Chair.

Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar Sd/-(Dr. Siddhartha Sankar Nath) Principal Cachar College, Silchar

Fifth Meeting: 2021-22

Proceedings & Resolutions of the Meeting of the IQAC with Executive Members of "Praktanee", the Alumni Association of Cachar College, Silchar held on 07/11/2021 (Sunday) at 11:00 am in the Conference Hall to discuss regarding preparation & role of Alumni during the ensuing NAAC Peer Team Visit.

Members present:

- 1. Prof. Tapodhir Bhattacharjee
- 2. Prof. Siddhartha Sankar Nath-Principal & Chairman, IQAC
- 3. Dr. Apurba Chakraborty- Coordinator, IQAC
- 4. Dr. Roma Purkayastha
- 5. Dr. Abdul Quadir Barbhuiya
- 6. Sri Santanu Sengupta
- 7. Sri Sudip Chakraborty
- 8. Sri Amitava Deb
- 9. Sri Rahul Kahar
- 10. Sri Joyraj Koiri
- 11. Sri Birupakshya Paul Choudhury
- 12. Dr. Rahul Kanti Nath
- 13. Dr. Padmashree Chakraborty
- 14. Dr. Paramita Das
- 15. Sri Partha Ranjan Chakraborty
- 16. Sri Abhijit Choudhury

Dr. Siddhartha Sankar Nath, Principal, Cachar College welcomed President, Secretary & all the members of the prestigious Alumni Association "Praktanee" of Cachar College present in the meeting & requested Prof. Tapodhir Bhattacharjee to preside over the meeting.

The President of the Association expressed his happiness to learn about the NAAC Peer Team Visit of the College and congratulated the Principal & IQAC, Cachar College lead by Dr. Apurba Chakraborty for the same. He urged upon all the members to make the Peer Team visit a successful one.

Dr. Apurba Chakraborty, Coordinator IQAC narrated the purpose & significance of the meeting in view of NAAC Peer Team Visit to be accomplished on 9th & 10th November, 2021. The Coordinator also informed the members regarding the schedule of Peer Team Visit and highlighted the Meeting of Peer Team with Alumni Association. He urged upon the members to make the meeting a successful one by ensuring participation of large number of valued Members of the Association.

The Coordinator also raised the issue of Registration of the Association under Societies Registration Act.,1860. He requested the President & Secretary of the Association to take necessary initiative to complete the registration process, so that both Cachar College as well as "Praktanee" can earn credit out of various activities conducted by the Association in future NAAC Assessment Process.

After long discussion the meeting adopted following resolutions:

- 1. The President & Secretary of the Alumni Association be requested to make all coordination with other members to ensure participation of most of the valued members in the meeting with NAAC Peer Team.
- 2. The President & Secretary of the Alumni Association be requested to take necessary initiative for Registration of the Association at the earliest.

The meeting concluded with thanks to & from the President with all expectations to make Peer Team visit a successful one.

Sd/-(Dr. Siddhartha Sankar Nath) Principal Cachar College, Silchar

Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar

Sixth Meeting: 2021-22

Proceedings & Resolutions of the IQAC meeting held on 27/11/2021 at 1:00 pm in the Conference Hall to discuss the necessary Post-Accreditation initiatives of IQAC.

Members present:

- 10. Prof. Siddhartha Sankar Nath- Principal & Chairman, IQAC
- 11. Dr. Apurba Chakraborty- Coordinator, IQAC
- 12. Dr. Nitu Debnath- Joint Coordinator, IQAC
- 13. Dr. Joyobrato Nath-Member
- 14. Dr. Paramita Das-Member
- 15. Dr. Avinoy paul-Joint Coordinator, IQAC
- 16. Dr. Bahnisikha Dev Roy-Member
- 17. Dr. Padmashree Chakraborty-Member

At the outset, Principal & Chairman, IQAC, Cachar College Silchar congratulated Coordinator, Joint Coordinators and all the members of IQAC on the successful completion of NAAC Peer Team Visit at Cachar College during 9th & 10th November, 2021. Dr. Apurba Chakraborty, Coordinator, IQAC also conveyed thanks to all the Teaching & Non-teaching staff of the college for extending their whole-hearted support in conducting the Peer Team Visit in a smooth manner.

This meeting being the last formal IQAC meeting for the Coordinator, Dr. Apurba Chakraborty, as his date of retirement was 30th November, 2021, the Principal expressed his willingness to assign the responsibility of Coordinator, IQAC to Dr. Nitu Debnath. IQAC Coordinator, Dr. Apurba Chakraborty and all the members present in the meeting agreed to the Proposal of the Principal and expressed their satisfaction with the announcement of the name of new Coordinator of IQAC.

Dr. Nitu Debnath, Joint Coordinator, IQAC conveyed thanks & gratitude to all members for entrusting the responsibility to him. Then he narrated about 25 different initiatives which the College need to undertake for the next Academic Year, on the basis of suggestions and recommendations of NAAC Peer Team.

After threadbare discussions on the various issues, the following resolutions & Plan of Action were adopted.

Resolutions & Plan of Action for next Academic Year:

- 1. Meeting of Academic Coordinators and Heads of Departments to be convened to prepare the Academic Plan for the session 2022-23.
- 2. Academic Plan for next 5 years be prepared with the aim of introduction of Pass Course in Biotechnology, BSc-BEd integrated Course, Post Graduate Courses in Zoology, Botany, Economics, English etc.

- 3. Mentor-Mentee system for the newly admitted students to be initiated for the session 2021-22. Dr. Sudip Kumar Das be requested to take necessary steps to ensure rapid implementation of the system.
- 4. Publications of 'Teachers' Hand Book cum Diary' and the distribution of the same to all the Faculty Members at the beginning of the Academic session 2021-22.
- 5. Proposals from Convenor, Students' Welfare (Girls & Boys) be sought for installation of Public Address System (PAS) in classrooms.
- 6. The meeting resolved that the Student-Teacher interaction be enhanced to ensure effective student support services.
- 7. Feedback system on Teaching Learning & Support Services (SSS) be initiated for the session 2021-22.
- 8. The formulation of various Policies and its implementation in the college be raised in the meeting Governing Body
- 9. Research Works to be augmented in the College. In this regard, the Faculty Members of various Departments be encouraged to apply for Research Project to various relevant funding Agencies.
- 10. Documentations of activities of every Department should be given priority with the introduction of Registers for
 - I) Departmental Library Usage by Students
 - II) Initiatives for 'Slow' and 'Advanced' learners
 - III) Departmental Activities
- 11. Initiative for opening 'Eco-Club' with partial support from ASTEC, be taken to sustain Green Campus Activities.
- 12. Green Audit be conducted for the session 2022-23. The Coordinator, 'Eco Club' be requested to take necessary step in this matter.
- 13. Academic & Administrative Audit (both Internal & External) be conducted for the session 2022-23
- 14. Appropriate documentation of Sports & other Extra-curricular activities be made from the Academic Session 2022-23. The Coordinator of Sports Cell be requested to take necessary steps in this regard.
- 15. Faculty members be encouraged to organise Seminar, Conference, Workshop, Training etc.

The meeting ended with thanks to and from the Principal & Chairman IQAC.

Sd/-(Dr. Apurba Chakraborty) Coordinatior, IQAC Cachar College, Silchar

Seventh Meeting: 2021-22

Proceedings & Resolutions of the IQAC meeting held on 11/01/2022 at 1:00 pm at Conference Hall to matters related to preparation of AQAR: 2020-21.

Members present:

- 1. Dr. Biswajit Purkayastha
- 2. Dr. Sumita Ghosh
- 3. Dr. Nitu Debnath- Coordinator, IQAC
- 4. Dr. Avinoy Paul-Joint Coordinator, IQAC
- 5. Dr. Paramita Das-Member
- 6. Dr. Bahnisikha Dev Roy-Member
- 7. Dr. Joyobrato Nath-Member

Resolutions/Plan of Action for next Academic Year:

At the outset, Dr. Nitu Debnath welcomed all members present in the meeting as the new Coordinator of IQAC, Cachar College, Silchar. The Coordinator informed the members that as per NAAC Notification, the deadline for submission of AQAR 2020-21 is March, 2022. Therefore, he requested all the members to extend all help & cooperation for the preparation of AQAR 2020-21 as early as possible.

The various Key Indicators & Matrices under the 7 (Seven) Assessment criteria have been discussed in detail by the Coordinator. After long discussions, the following Resolutions have been adopted.

- 1. The works related to preparation of AQAR 2020-21 be completed within February, 2022, so that the submission process can be completed within 15 March, 2022.
- 2. The IQAC Committee members be requested to extend all help to the Coordinator & Joint Coordinator for early completion of data entry process.
- 3. The Coordinator, IQAC be requested to upload the documents & complete the submission process taking necessary help from Dr. Avinoy Paul, Joint Coordinator & Nabarun Bhattacharjee at the earliest within stipulated time.

The meeting concluded with thanks to all the members

(Dr. Nitu Debnath) Coordinatior, IQAC Cachar College, Silchar

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CACHAR COLLEGE

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cacharcallege60@gmall.com

Date: 22.10.2021

Notice (NAAC Urgent)

A meeting of all teaching and non-teaching members of the college will be held on 23.10.2021 at 1:00 PM in the Smart Classroom to discuss matters related to PEER TEAM visit scheduled on 09 & 10 November 2021.

All are requested to remain present in the meeting without fail and the Convenors of various cells constituted for the aforesaid purpose are specially requested to remain present in the meeting.

Prof. Siddhartha Sankar Nath

Principal

Cachar College, Silchar

Principel

Cachar College, Silchar-1

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CACHAR COLLEGE

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Date: 03.11.2021

NOTICE

A meeting of all Teaching and Non-Teaching staff of the college, will be held on 06.11.2021 (Saturday) at 12:00 Noon in the Smart Classroom to discuss overall preparedness and progress for NAAC Peer Team visit scheduled on 09 & 10 November 2021.

All the members are requested to remain present in the meeting positively.

Prof. Siddhartha Sankar Nath
Principal & Chairman IQAC
Cachar College, Silchar

Chairman, IQAC Cacher College, Silcher

Meeling of the IDAC held on 06.11.2021 at 12.00 Noon	
Members Present	
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19. Bahransikha Der Roy 20 8. Soma Aclaryel

21. Syonita Ghosh 22. Seedanta Chardhury.

24. Padmashree Chakra

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29.

26. Humany Engli. 27. Rahul Kanti Math

28. Raju Brahm

25. Rumi Rani Laskar

Kin'ti Bhusan

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