



OFFICE OF THE PRINCIPAL
CACHAR COLLEGE

REACCREDITED BY NAAC WITH "B" GRADE
TRUNK ROAD, SILCHAR-788001 (ASSAM)
ESTD: 1960

AFFILIATED TO: ASSAM UNIVERSITY, SILCHAR



Phone: 03842-246953 (Office)
03842-247077 (Principal)
Fax: 03842-261842

URL: <http://www.cacharcollege.ac.in>
E-mail: cacharcollege60@gmail.com

Ref : CC/

Date: - 08/10/2026

NOTICE

Regarding Application for Fee-Waiver Scheme

In pursuance of the DHE, Assam Letter No. E.539875/2024/4 dated 06.10.2026, all students of **FYUGP 3rd, 5th and 7th Semesters** who were admitted under the **Fee-Waiver Scheme** are hereby informed and instructed to follow the guidelines given below:

1. The **Fee-Waiver Application Module** in the **Assam SAMARTH Portal** will be opened for eligible students of FYUGP 3rd, 5th and 7th Semesters with effect from **08.10.2026**.
2. All eligible students who were admitted under the **Fee-Waiver Scheme** are required to submit their applications online through the Assam SAMARTH Portal at <https://assamshesp.samarth.edu.in/index.php/site/login> on or before **25.10.2026**.
3. **Aadhaar is mandatory** for availing the benefits under the Fee-Waiver Scheme. Therefore, all eligible students are instructed to complete the **Aadhaar-based authentication process**, similar to the procedure followed for **Nijut Moina** and **Nijut Babu** schemes.
4. Students are advised to carefully follow the **attached Standard Operating Procedure (SOP)** and the **step-by-step guidelines** for submitting their applications under the Fee-Waiver Scheme.

All concerned students are requested to complete the application and authentication process within the stipulated date. Failure to complete the requisite application and Aadhaar-based authentication process within the stipulated deadline may result in the withdrawal of the benefits under the Fee-Waiver Scheme.


Dr. Apratim Nag
Principal
Cachar College, Silchar
Principal
Cachar College, Silchar-1

SOP

Student Registration on the Assam State Higher Education Student Portal

<https://assamshesp.samarth.edu.in/index.php/site/login>

(For students who are not yet registered)

Student Portal • User Registration & Login

FOR STUDENT USERS

Open Portal

Register

Verify OTP

Set Password

Login

Purpose: To provide a clear, visual, step-by-step procedure for first-time students to create an account on the Assam State Higher Education Student Portal.

COMPILED BY
DIRECTORATE OF HIGHER EDUCATION, ASSAM
&
SAMARTH e-GOV

1. Before You Start

- Keep your correct Enrolment number ready.
- Make sure the mobile number and email address registered with your institution are accessible for OTP verification.
- Use the Assam State Higher Education Student Portal registration/login <https://assamshesp.samarth.edu.in/index.php/site/login> page.
- Do not share your OTP or password with anyone.

2. Step-by-Step Procedure

The following steps are based on the complete screen recording provided for the Assam State Higher Education Student Portal registration process.

2.1 Open the Student Portal

Open the Assam State Higher Education Student Portal login page <https://assamshesp.samarth.edu.in/index.php/site/login>. For a first-time user, select New User Registration/Register.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number

Enrolment / Roll Number

Username cannot be blank.

Password

Click on the text to change the captcha

Captcha 3648776

Login

Assam State Higher Education Student Portal
Student Portal

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

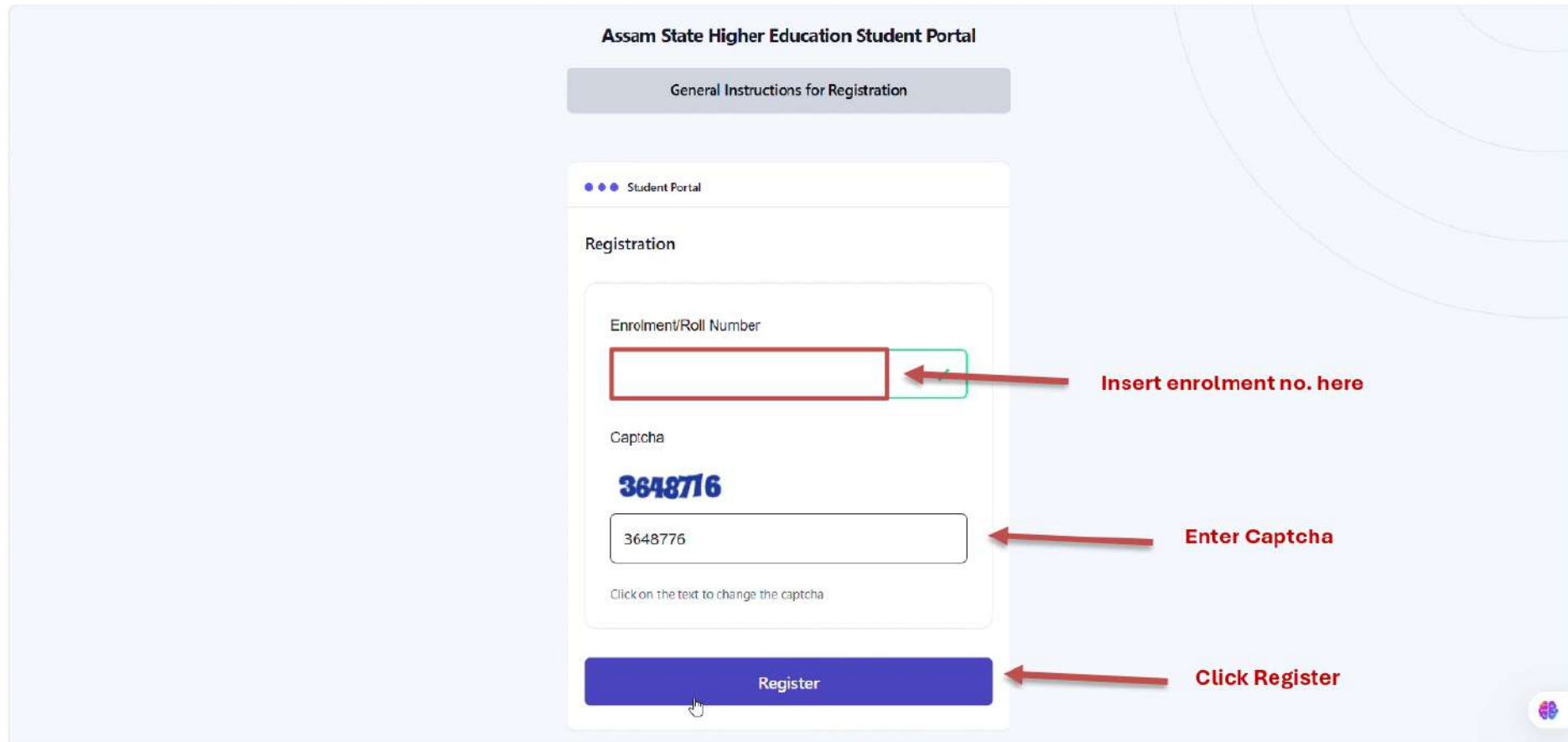
If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:

Figure 1. Login page. Select “New User Registration” to begin.

2.2 Enter the Registration Details

Enter your Enrolment Number and the Captcha displayed on the registration page.



The screenshot displays the 'Assam State Higher Education Student Portal' registration interface. At the top, a grey button labeled 'General Instructions for Registration' is visible. Below it, the 'Student Portal' breadcrumb is shown. The 'Registration' section contains an 'Enrolment/Roll Number' input field, a 'Captcha' section with the number '3648716', and a 'Register' button. Red arrows with text labels point to these elements: 'Insert enrolment no. here' points to the enrolment number field, 'Enter Captcha' points to the captcha input field, and 'Click Register' points to the 'Register' button. A small icon is located in the bottom right corner of the page.

Assam State Higher Education Student Portal

General Instructions for Registration

Student Portal

Registration

Enrolment/Roll Number

Insert enrolment no. here

Captcha

3648716

Enter Captcha

3648776

Click on the text to change the captcha

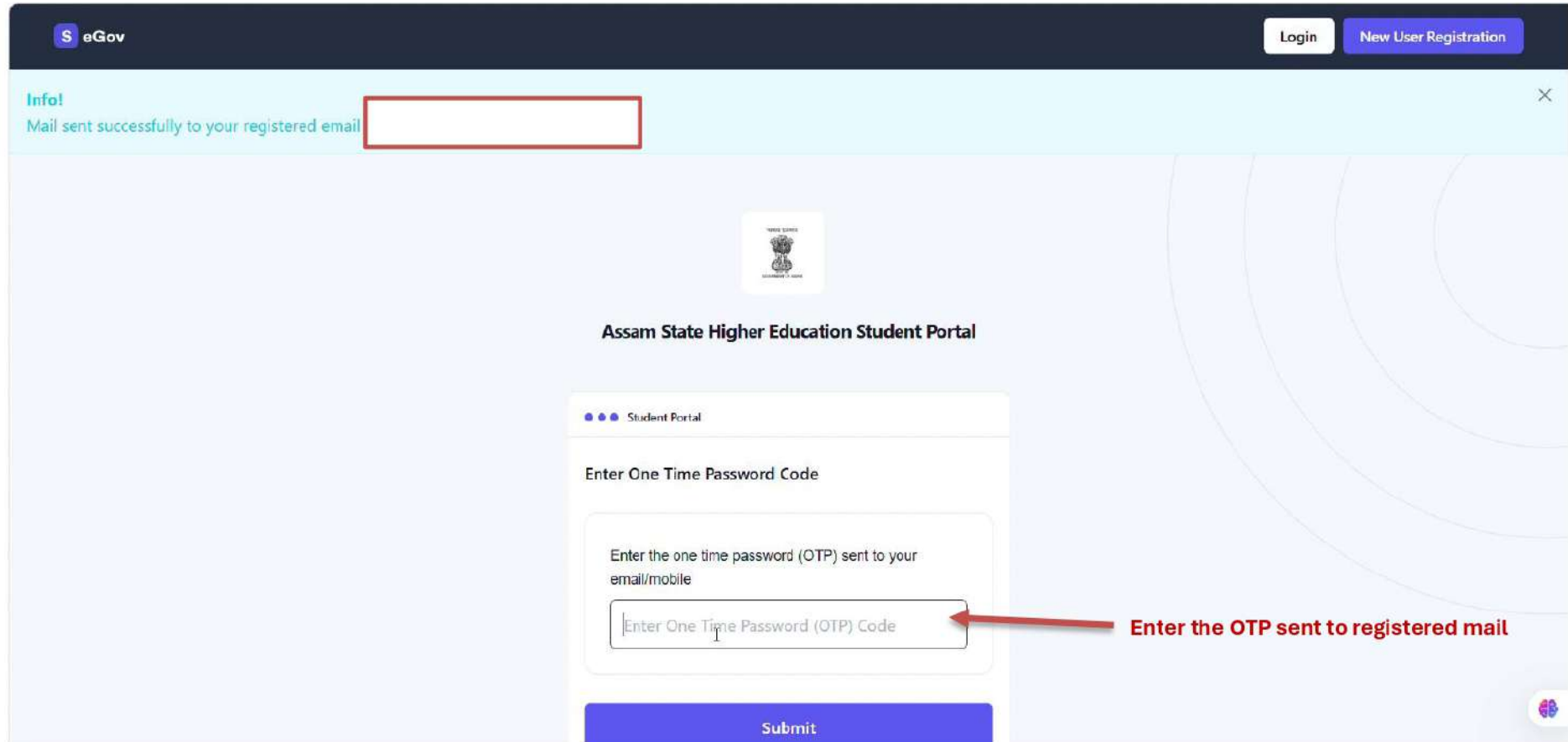
Register

Click Register

Figure 2. Registration page.

2.3 Check the OTP Notification

After registration is submitted, the portal confirms that the mail has been sent successfully and proceeds to OTP verification.



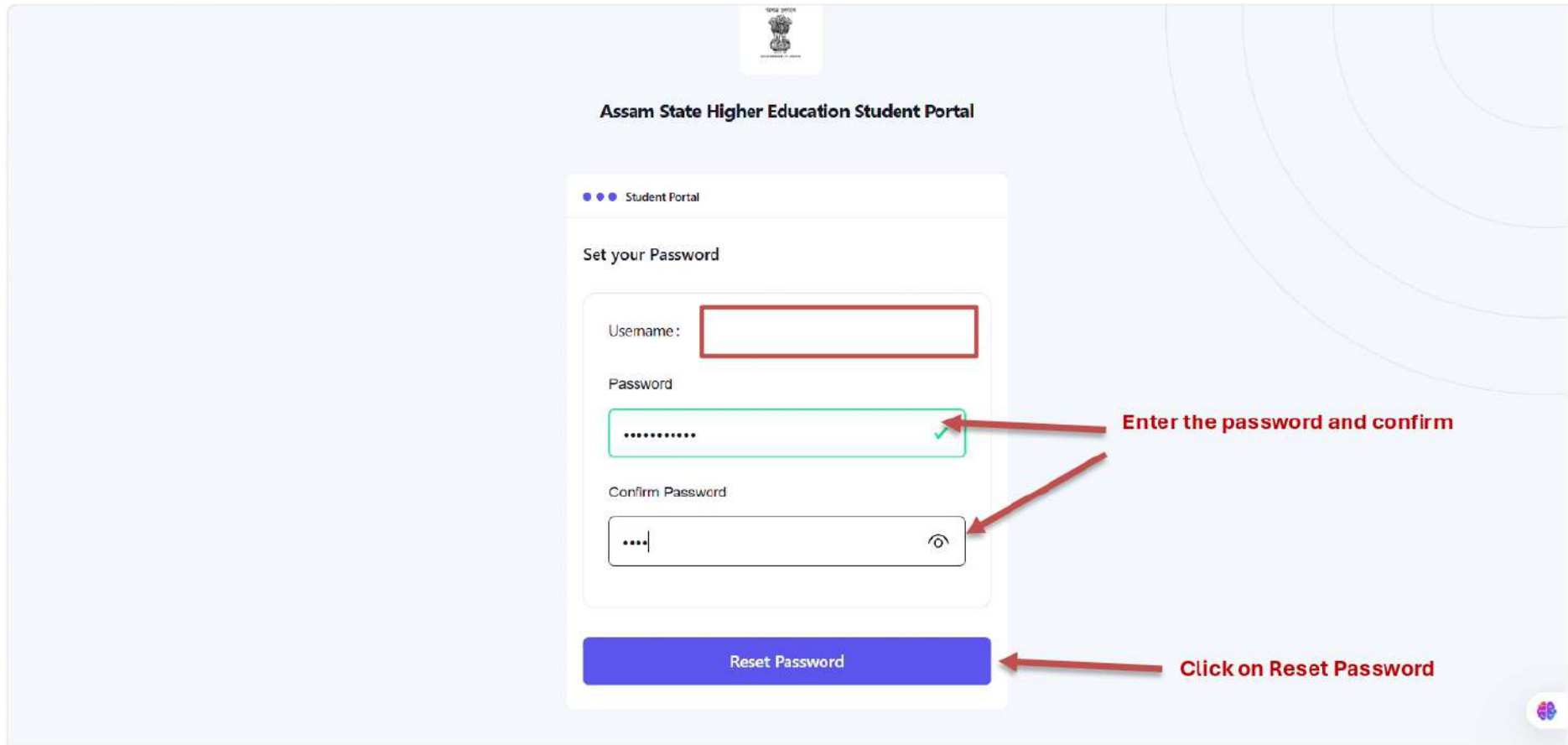
The screenshot displays the Assam State Higher Education Student Portal. At the top, a dark blue header contains the 'eGov' logo and buttons for 'Login' and 'New User Registration'. Below the header, a light blue banner shows an 'Info!' message: 'Mail sent successfully to your registered email', with a red rectangular box highlighting the email address. The main content area features the Assam State Higher Education Student Portal logo and the title 'Assam State Higher Education Student Portal'. A modal window titled 'Student Portal' is open, displaying the instruction 'Enter One Time Password Code'. Inside the modal, a text box prompts the user to 'Enter the one time password (OTP) sent to your email/mobile' and contains the placeholder text 'Enter One Time Password (OTP) Code'. A red arrow points from the text 'Enter the OTP sent to registered mail' to this text box. A blue 'Submit' button is located at the bottom of the modal.

Figure 3. OTP notification.

2.4. Set Your Password

After OTP verification, enter a password and confirm it in the “Confirm Password” field.

After entering and confirming the password, click “Reset Password”.



The screenshot displays the 'Assam State Higher Education Student Portal' interface. At the top center is the Assam State Emblem. Below it, the title 'Assam State Higher Education Student Portal' is centered. A navigation bar shows 'Student Portal' with three blue dots. The main section is titled 'Set your Password'. It contains three input fields: 'Username:' (empty), 'Password' (filled with dots and a green checkmark), and 'Confirm Password' (filled with dots and an eye icon). A blue button labeled 'Reset Password' is at the bottom. Three red arrows point to the 'Password' field, the 'Confirm Password' field, and the 'Reset Password' button, with the text 'Enter the password and confirm' and 'Click on Reset Password' respectively.

Assam State Higher Education Student Portal

Student Portal

Set your Password

Username:

Password

Confirm Password

Enter the password and confirm

Click on Reset Password

Figure 4. Password creation.

2.5. Registration Successful

A success message confirms that registration has been completed and that you can now log in.

The screenshot displays the Assam State Higher Education Student Portal interface. At the top, a dark blue header contains the 'S eGov' logo on the left and 'Login' and 'New User Registration' buttons on the right. A green success banner at the top left reads 'Success! You can login now.' with a close button (X) on the right. The main content area is divided into two columns. The left column, titled 'Registered User?', instructs users to login if they have registered earlier. It features a 'Login' section with input fields for 'Enrolment / Roll Number' (which has a red border and a red error message 'Username cannot be blank.') and 'Password'. Below these is a link to change the captcha and a captcha field showing the number '3648776'. The right column, titled 'New User?', instructs first-time users to click the 'Register' button. Below this is a 'Help and Instructions' section with a welcome message and instructions for first-time users and returning users. A small logo is visible in the bottom right corner of the page.

S eGov Login New User Registration

Success!
You can login now.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
Enrolment / Roll Number
Username cannot be blank.

Password
Password

Click on the text to change the captcha

Captcha **3648776**

Assam State Higher Education Student Portal
Student Portal

General Instructions for Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:

Figure 4. Registration successful.

2.6. Log In to the Student Portal

Return to the login page. Enter your Enrolment / Roll Number, password and Captcha, then click “Login”.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
2611088011 ✓

Password
..... ✓

Click on the text to change the captcha

Captcha **3648776**

Login

Assam State Higher Education Student Portal
Student Portal

General Instructions for Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:
Please use the link below to reset your password.

Reset Password

Figure5. Student login page.

Registration Flow at a Glance

- 2.1** Open the Student Portal and select New User Registration.
- 2.2** Enter Enrolment Number and Captcha and Click Register.
- 2.3** Check the registered email for the OTP. Enter OTP and click Submit.
- 2.4** Set and confirm the password. Click Reset Password.
- 2.5** Registration successful — return to the login page.
- 2.6** Log in using Enrolment / Roll Number, Password and Captcha.

STANDARD OPERATING
PROCEDURE

Student Application for
Fee Waiver 2026

Assam State Higher Education Student Portal

FOR STUDENT USERS

Open Scholarship Select Fee Waiver Enter Income Upload Certificate Submit

Purpose: To provide a visual, step-by-step procedure for eligible students to apply for Fee Waiver 2026 through the Assam State Higher Education Student Portal.

1. Before You Start

- Ensure that you are registered in the Assam Samarth Students Portal <https://assamshesp.samarth.edu.in/index.php/site/login>
- Keep the required family income details and the applicable income certificate/document ready for upload.
- Ensure that the uploaded document is clear and legible.
- Do not share your login password or other confidential credentials with anyone.

2. Step-by-Step Application Procedure

The following steps are based on the complete screen recording provided for the Fee-Waiver application process.

2.1. Log In to the Student Portal

Enter your Enrolment / Roll Number, password and Captcha, then click “Login”.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
2611088011 ✓

Password
..... ✓

Click on the text to change the captcha
Captcha **3648776**

Login

Assam State Higher Education Student Portal
Student Portal

General Instructions for Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:
Please use the link below to reset your password.

Reset Password

Figure 1. Student login page.

2.2 Home Screen After Login

After successful login, the student is taken to the Dashboard/Home screen. From the left-side Student Services menu, select “Scholarship” to view available scholarship opportunities.

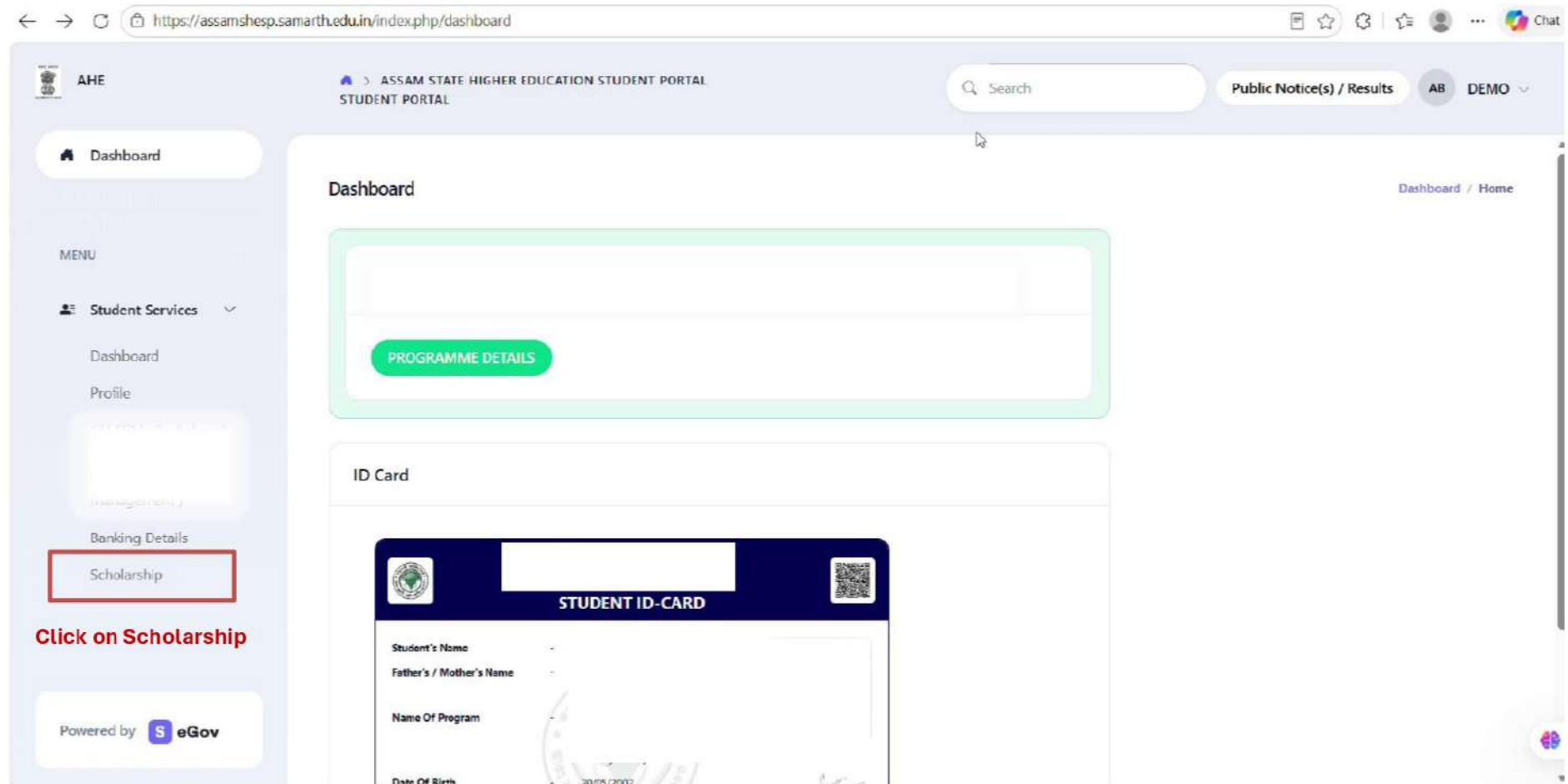


Figure 2. Student dashboard/home screen after login.

2.3 Open Scholarship Opportunities

From the Dashboard/Home screen, open the “Scholarship” section under the Student Services menu. In the Scholarship Opportunities list, locate “FEE WAIVER 2026” for the relevant academic year and click the corresponding “Apply” button.

The screenshot shows the Assam State Higher Education Student Portal. The top navigation bar includes the AHE logo, the portal name, a search bar, and links for Public Notice(s) / Results, AB, and DEMO. The left sidebar contains a menu with Dashboard, Student Services (expanded), Profile, Banking Details, and Scholarship. The main content area is titled "Scholarship Opportunities" and shows "Showing 2 of 2 items." Below this is a table with the following data:

#	SCHOLARSHIP OPPORTUNITIES	ACADEMIC YEAR SESSION	STATUS	ADMIN REMARKS	APPLY	ADMIN CORRECTION REMARK
1	NIIUT BABU 2026	JULY 2026	Application ID: 1278912-OPEN		Apply	
2	FEE WAIVER 2026	JULY 2026	Application ID: 1731763-OPEN		Apply	

The "FEE WAIVER 2026" row and its corresponding "Apply" button are highlighted with red boxes. A red text label "Click on Apply" points to the button.

Figure 3. Scholarship Opportunities page.

2.4 Enter Family Income Details

The Fee Waiver Details & Uploads page opens. Enter the student's Family Income in the prescribed field. Read the declarations carefully.

The screenshot displays the 'Fee Waiver Details & Uploads' page. The header includes the AHE logo, the portal name, a search bar, and links for 'Public Notice(s) / Results', 'AB', and 'DEMO'. The left sidebar contains a 'Dashboard' button and a 'MENU' section with 'Student Services' expanded, showing links to 'Dashboard', 'Profile', 'Management', 'Banking Details', and 'Scholarship'. The main content area has a title 'Fee Waiver Details & Uploads' and a form with the following fields:

- Family Income ***: A text input field containing '300000', with a red box around it and a red label 'Insert Family income'.
- Family Income Certificate ***: A file upload section with a green 'Select file' button. Below it, it specifies accepted file types (JPG, JPEG, PDF), minimum size (10 KB), and maximum size (500 KB).
- Consent checkboxes**: Three checkboxes, all of which are checked. Red arrows point to each checkbox from a red label 'Tick on the Check boxes' on the right. The text for the checkboxes is:
 - ☒ I hereby provide my consent for the use of my Aadhaar number, biometric data and/or One-Time Password (OTP) for establishing my identity in connection with the respective scholarship scheme
 - ☒ I have no objection to authenticating myself through Aadhaar and fully understand that the information provided by me shall be used for authentication of my identity for the purpose stated above
 - ☒ I hereby voluntarily give my consent to the Government of Assam for collecting, collating, processing and sharing the information provided by me for the proper implementation of the respective government beneficiary scheme or any other relevant government beneficiary scheme in the future.
- Buttons**: A green 'Submit' button and a grey 'Back' button.

At the bottom left, it says 'Powered by eGov'. At the bottom center, a red label 'Click on Submit' points to the Submit button. A small logo is visible in the bottom right corner.

Figure 5. Fee Waiver Details & Uploads page.

Fee-Waiver Application Flow at a Glance

- 2.1** Log in to the Assam State Higher Education Student Portal.
- 2.2** In the Home Screen Click on Scholarship.
- 2.3** Locate FEE WAIVER 2026 and click Apply.
- 2.4** Enter the Family Income. Upload the applicable Family Income Certificate. Read and accept the declaration. Verify the details and click Submit.

Important: A student can apply through SAMARTH only after being onboarded onto the Fee-Waiver Application Portal. Student should contact their respective Institutions if Fee-waiver application is not active in their login.