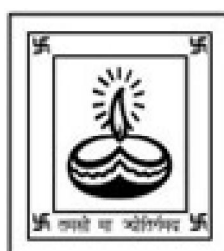


# **Annual Quality Assurance Report (AQAR)**

## **2015-16**



**CACHAR COLLEGE**  
SILCHAR, ASSAM

*Submitted to*

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

CACHAR COLLEGE

1.2 Address Line 1

TRUNK ROAD

Address Line 2

--

City/Town

SILCHAR

State

ASSAM

Pin Code

788001

Institution e-mail address

cacharcollege60@gmail.com

Contact Nos.

03842-246953/247077

Name of the Head of the Institution:

DR. ANITYA BENODE DEB

Tel. No. with STD Code:

03842-246953/247077

Mobile:

9435074269

Name of the IQAC Co-ordinator:

DR. APURBA CHAKRABORTY

Mobile:

9435574284/9435730741

IQAC e-mail address:

iqaccacharcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

ASCOGN11991

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

NOT AVAILABLE IN THE CERTIFICATE OF  
NAAC, 2004

1.5 Website address:

http://www.cacharcollege.ac.in/

Web-link of the AQAR:

http://www.cacharcollege.ac.in/iqac.html#aqr

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.80*	2004	05 years
2	2 <sup>nd</sup> Cycle	--	--	--	--
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	---	--	--

\*Institutional Score

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

09/01/2006

1.8 AQAR for the year (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR 2012-2013** submitted to NAAC on **25.05.2018**
- ii. **AQAR 2013-2014** submitted to NAAC on **25.05.2018**
- iii. **AQAR 2014-2015** submitted to NAAC on **25.05.2018**
- iv. **AQAR 2015-2016** submitted to NAAC on **25.05.2018**

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

HIGHER SECONDARY  
(ARTS, SCIENCE, COMMERCE)

1.12 Name of the Affiliating University (*for the Colleges*)

ASSAM UNIVERSITY, SILCHAR

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  Nil

University with Potential for Excellence  Nil

UGC-CPE  Nil

DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other ( <i>Specify</i> )	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="-"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="03"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff Students	<input type="text" value="01"/> Alumni <input type="text" value="--"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="Nil"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Awareness lecture on Vocational Skill Development & Life Enrichment Education by Jan Shikshan Sansthan (MHRD recognised), Feb. 10, 2016

2.14 Significant Activities and contributions made by IQAC

Promoting use of Mobile Phones in a judicious way

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year **towards quality enhancement** and the outcome achieved by the end of the year \*

Plan of Action	Achievements
- Class Tests	- Held in respective departments
- Unit Test	- Held on due date
-Students' Body Election	- Could not be completed for various reasons
-College Social Week	- Held in due time
- Observation Days	- Observed successfully
- Academic Programmes	- Held

\* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Management i.e., Governing Body of the college, in its special meeting on NAAC A & A held on 24.11.2017 took note of the progress made by IQAC team & accepted the AQAR for onward transmission.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	06	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (HS programmes: Arts, Sc, Com)	03	-	-	-
<b>Total</b>	09	Nil	Nil	Nil
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	--
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No scope; the college follows Syllabus prescribed by Assam University  
No revision of syllabi this year by Affiliating University & AHSEC

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
61	22	39	NIL	Nil

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	08	Nil	Nil	Nil	Nil	-	-	00	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	03	-
Presented papers	05	05	-
Resource Persons	-	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching through the conventional Chalk and Talk but student centric involving group discussion, problem solving, student seminars etc.

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No scope

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

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20

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

70-75%



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %+III %	Pass %
BA(Pass)	220	--	0.90%	27.27%	28.18%
BA (Hons)	59	--	8.47%	35.59%	44.06%
B.Sc(Pass)	57	--	3.51%	24.56%	28.07%
B.Sc(Hons)	61	--	22.95%	34.43%	57.38%
B.Com(Pass)	136	--	Nil	33.82%	33.82%
B.Com(Hons)	61	--	4.92%	54.09%	59.02%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC takes care in maintaining academic atmosphere and day to day affairs and issues related to teachers progression and students welfare.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	07
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	02	Nil	18
Technical Staff	Nil	Nil	Nil	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In preparing project proposals (MRP) by the faculty and transmission of these to the funding agencies

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Nil	Nil	Nil
Outlay in Rs. Lakhs	Rs.0.9lakh			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	NIL	NIL
Non-Peer Review Journals	00	08	NIL
e-Journals	21	NIL	NIL
Conference proceedings	NIL	NIL	NIL

#### 3.5 Details on Impact factor of publications:

Range 0.414-4.318

Average 1.58

h-index Nil

Nos. in SCOPUS 01

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects (01)	2015-16	ASTEC	0.9 Lakh	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	0.9 Lakhs	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Rs 10900/- (Supply of Data from Cachar College Meteorological Observatory)

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	01	Nil	Nil
Sponsoring agencies			ASTEC, Guwahati		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Nil

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University /College level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University/College level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
- (i) Youth Conclave, (ii) Orientation Prog. (iii) Health Camp, (iv) One day Camp Conducted by NSS Unit of the College
  - (v) One-Day Prog. on Unarmed Combat Demonstration and Weapon Equipment Display of Indian Army by NCC Unit of the college.
  - (vi) Participation in Republic Day Parade in Delhi by an NCC cadet of the institution.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.33 acres including college Hostel	Nil	-	5.33 acres
Class rooms	23	Nil	-	23
Laboratories	15	Nil	-	15
Seminar Halls	01	Nil	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	NA	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	20.92224	College Fund	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Computerization of administration and library was done in 2004-05. Presently, the Office is run with computer systems at each desk. Office staff was given necessary IT training. Data management of students is done through administrative software.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23362	NA	249	Rs.1,44,795	23611	Rs.1192437
Reference Books	2675	NA	39		2714	
e-Books	-	-	-	-	-	
Journals	NA	-	12	330/-	12	
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	-	-	-	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	NA	02	Available	02	-	02	08	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Groups of teachers, students and others get training, as and when required, from the Computer Instructor cum Operator of the college for using WORD OFFICE, Internet access, e-governance etc.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	---
ii) Campus Infrastructure and facilities	9.493641
iii) Equipments	---
iv) Others	0.30939
<b>Total :</b>	<b>9.803031</b>

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In preparing prospectus covering required information as well as guidelines for student support services.
- In monitoring the functioning of various support services initiated in the college like Anti-Ragging cell, Career counselling & guidance cell, Grievance Redressal cell, Women cell, NSS and NCC wing etc.
- The college provides scope of remedial and tutorial classes for greater academic assistance to the students with active involvement of IQAC.

#### 5.2 Efforts made by the institution for tracking the progression

Track records of students like attendance, performance in Class tests, Unit Tests, Test examinations etc., are maintained by the departments. Alumni associations and faculties of departments keep track of the students' progress after passing out of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2121	NIL	NIL	619

(b) No. of students outside the state

19

(c) No. of international students

Nil

Men (UG)	No	%	Women (UG)	No	%
	1287	60.68%		834	39.32%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
356	110	66	284	-	816	447	147	67	324	-	985

Demand ratio 1080: 540

Dropout % =28.67%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are informed and motivated from time to time to go for various competitive exams..

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

Awareness Lecture on Vocational Skill Development Life Enrichment Education by Jan Shikshan (MHRD recognised) Sansthan on 10<sup>th</sup> February, 2016

No. of students benefitted

154-160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

## 5.8 Details of gender sensitization programmes

The Women's Cell of the college (SUCHETA) looks after the problems of gender insensitivity. Awareness of students on gender issues are made through college programs and class discussions. Special care is taken to ensure representation of girls in all forums in the college.

Awareness Lecture on Vocational Skill Development Life Enrichment Education by Jan Shikshan (MHRD recognised) Sansthan on 10<sup>th</sup> February, 2016 [With Special emphasis on Sensitising Girl Students in this matter].

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	35	NA
Financial support from other sources	--	--
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Construction & Renovation of Women's Hostel (new rooms) and boundary wall.  
(Rs.12,39,083/-)



## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

VISION : तमसो मा ज्योतिर्गमय (Tomoso Ma Jyotirgamaya)  
Let there be light of wisdom, removing the darkness of ignorance.  
MISSION : Daring to dream, raring to realise.  
(The ideal upheld has been to prepare good graduates who can play effective role in the bigger field of life as good human beings)

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The College follows the syllabus prescribed by Assam University, Silchar. Thus, Curriculum Development is solely prerogative of the affiliating university (AUS). However some faculty members of the college as Members of Academic Council and Board of Undergraduate Studies of the university participate in the revision and restructure of curriculum.

##### 6.3.2 Teaching and Learning

Teaching and Learning process is carried out through Recapitulation, Case Study - Generalisation, **learning by doing** (projects, solving assigned problems inside and outside classrooms), use of **Teaching aids** (power points and audio-visual means), Group Discussions and visits. **Extra classes** are taken after the completion of the course. **Previous Years' University Question Papers** are also discussed in the classes.

##### 6.3.3 Examination and Evaluation

Rules, regulations, procedures and instructions of Government, University and Assam Higher Secondary Council are thoroughly followed. At the institutional level transparent examination procedures are followed. Periodic class tests by respective departments and Unit tests for all the students are conducted by the college. The evaluation reports are displayed and checked answer scripts are shown to the students.

##### 6.3.4 Research and Development

A significant number of teachers pursue research activities with or without fund provided by funding agencies and publish their articles in various reputed journals. The college publishes altogether five magazines/ journals, one of which (PRAJNABHARATI, ISSN 2395-4701) is approved by UGC.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college Library is centralized and decent-sized with more than 26000 books besides important journals, newspapers and magazines. The library uses the software “Soul 1.0” for maintaining Accession Register. Infrastructural works for Digital Library has been completed. Open shelves method is practised for displaying the library collections with the purpose of removing barriers imposed to readers and providing free access to shelves where readers can choose by themselves the books they are interested in. Books, except those in Reference Section, are allowed to borrow. Facilities for online search are available in the Central Library, Departmental Libraries and Teachers’ Common Room. Besides Central Library, there are some Departmental Libraries and Remedial Coaching Cell Library.

### 6.3.6 Human Resource Management

The HR of the college is strictly managed as per directives of Govt. of Assam. The college Governing Body (GB) and Principal as Secretary of the G.B. have direct access and surveillance over the centralised HR management. In spite of a demand –supply mismatch in respect to recruitment of HR, the college authority regularly arranged necessary training to its HR for speedy discharge of responsibilities in regard to maintenance of corporate life of the college. The authority always motivates its HR to undergo training as prerequisite for promotion /career development. With a view to managing myriad affairs of corporate life of the college all the faculty members as well as non academic members are entrusted with additional assignments time to time besides their normal duties.

### 6.3.7 Faculty and Staff recruitment

The recruitment of faculty and staff is done on the basis of procedures approved by DHE, Assam on UGC rules and regulations. The recruitment of non-teaching staff is also done in accordance with State Govt. directives. However, in order to make up shortfall of staff for specific duty and for specific period, some Part-time teachers and non-teaching staff are recruited from time to time by the college authority.

### 6.3.8 Industry Interaction / Collaboration

The college provides opportunities to students for interacting with visiting industrialists to the campus. Students of many departments, in general and Industrial Fish and Fishery, in particular are taken to various industries, both inside and outside Assam, under the supervision of teachers and given the chance to experience different industrial centres.

### 6.3.9 Admission of Students

Admissions are made purely on merit basis as per decisions taken by Admission Committee and maintaining Government rules and regulations.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Cachar College Employees' Thrift and Amenities Co-operative Ltd.</li> <li>• Group Insurances Scheme,</li> <li>• Gratuity</li> <li>• P.F. Facilities,</li> <li>• Maternity leave,</li> <li>• Child Care leave</li> <li>• NPS facilities</li> </ul>
Non teaching	- Do -
Students	<ol style="list-style-type: none"> <li>1. Poor Students' Aid Fund ( Institutional Financial Assistance)</li> <li>2. Ishan Uday Scholarship</li> <li>3. Govt. Scholarship for SC, ST, OBC</li> <li>4. Minority Students' Scholarship</li> <li>5. Railway concession</li> <li>6. Medical camp</li> <li>7. Girls' Hostel</li> <li>8. Gymnasium Centre</li> </ol>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	HODs & Principal.
Administrative	Yes (Financial)	Govt. appointed	Yes	CA appointed by College authority

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

The Association has maintained a garden in the college campus and is presently taking few steps for keeping the campus clean.

#### 6.12 Activities and support from the Parent – Teacher Association

Parent- Teacher Meet is convened from time to time and issues on students' attendance, discipline, performance in the examination, overall development of

#### 6.13 Development programmes for support staff

Authority - Support Staff Meet pinpointing hurdles in official works and measures to lessen those.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Lights, fans and other electric appliances are switched off when they are not in use. Local authority was moved to declare the street in front of the college as "No Horn Zone". The college, from its own resources constructed drain walls and public footpath adjoining the college campus. Besides ornamental trees within the campus, plantation has been done to erect green cover at the front side of the college. Attempts are made to make the campus completely plastic free. 'Swatchha Abhiyan' is carried out frequently both inside and outside the campus by students, different student bodies and groups, NGOs, teachers, and other staff of the college.

### Criterion – VII

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Practical Papers and their Examinations are included in Even Semester (Jan- June) . However, Practical Classes have been started from the Odd Semester (July-Dec.) to facilitate coverage of the whole syllabus, effective practice and Project Works.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Recruitment of Part-time Teachers for some departments having acute shortage of teachers
- Active participation of students in Cleanliness Drives

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

##### **Plastic free campus:**

- To disseminate the importance of plastic free environment through students to society.
- Discourage the use of plastic cups, synthetic food wrappers in the canteen & use of polythene carry bags inside the college campus.
- Motivation for use of tea cups made of paper and ceramics.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

Monitoring dolphin presence and mortality in dolphin congregation spots near Silchar  
Keeping watchful eye for protection of a heronry of Lesser Adjutant Stork near Silchar

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **STRENGTHS:**

- Strategically located in the heart of the city
- More than 47.54% of present faculty members are with Ph.D. qualification
- Uninterrupted power supply
- Scholarships and financial assistance (Govt. sponsored & institutional) to students
- Eco–friendly and amicable working atmosphere
- Excellent public transport facility is available to the students and the staff for commuting from various parts of the town and neighbouring areas.
- Adoption of Bloom’s taxonomy for question paper setting
- Study Centre of K. K. Handique State Open University
- Institutional Biotech Hub

#### **WEAKNESS**

- Shortage of Class Rooms
- Shortage of teaching and non-teaching staff
- Lack of Boys’ Hostel
- Lack of Play Ground with sufficient space for Football, Cricket etc
- Interactions with industry and Recruiting Firms are to be strengthened.
- Research funds from government funding agencies to be enhanced
- Inadequate facility in Gymnastic Hall
- Lack of departmental room for some departments
- Lack of separate Museum Rooms in Botany and Zoology Departments
- Lack of adequate fund for educational tour for all students.

#### **OPPORTUNITIES**

- To develop the vacant area (approx. 50% land) of the college for infrastructure and other purposes
- To publish departmental Magazines
- Innovation in teaching – learning process

#### **CHALLENGES**

- Better result of the students
- Meeting the growing pressure of students’ demands for more and more seats against limited resources, infrastructure and man-power
- To cope up with the day by day changing and updating curriculum and system of teaching and examination patterns
- Efforts for the Outcome Based Education
- Simultaneous classes of TDC and Higher Secondary classes (presently made compulsory by Assam Govt.)

**8. Plans of institution for next year**

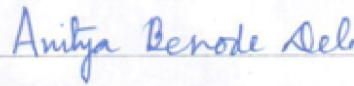
Construction of road side boundary wall along with pavement and entrance gate (Eastern)

Name Dr. Apurba Chakraborty



Signature of the Coordinator, IQAC

Name Dr. Anitya Benode Deb



Signature of the Chairperson, IQAC

Principal-In-Charge  
Cachar College, Silchar-1

